

## **VSH Governing Body Meeting Minutes**

August 20, 2008, 1:30 pm

Library, 4 South Building

**Type of meeting:** Oversight

**Facilitator:** Michael Hartman, Commissioner of Mental Health

**Note taker:** Denise McCarty / Raegan Pembroke

**Governing Body Members:** Beth Tanzman, Deputy Commissioner of Mental Health; Patrick Flood (Designee for Secretary Cindy LaWare); Dr. William McMains; Ann Moore; Wendy Beininger, Dr. Tom Simpatico

**Attendees:** Ed Riddle, Dr Deborah Black, Scott Perry

**Public:** Michael Saborin

### **Discussed: Approval of Meeting Minutes**

The July 16<sup>th</sup> meeting minutes were reviewed, changes were suggested. Beth Tanzman motioned to approve the amended minutes. Ann Moore seconded the motion. All in favor. Motion to accept the amended minutes were approved unanimously.

### **Discussed: Executive Director's Report (Terry Rowe)**

Terry indicated that due to recent public commentary on the Levels of Autonomy and Supervision Policy the medical staff needs to weigh in on the public comment before the Governing Body reviews the policy. The Levels of Autonomy and Supervision Policy will not be reviewed today but will be brought back to the Governing Body for review in September.

Terry introduced Ed Riddell, the new SAMSHA Grant Coordinator (title: Alternatives to Seclusion and Restraint Coordinator). Ed gave a brief overview to the Governing Body members of what he would be working on.

Terry spoke briefly regarding the Patient Work Policy and supported employment. She will be meeting with Laura Flint and Patrick Kinner to discuss bench marking that will link back to supported employment.

The Joint Commission was here in June 2008. There was an exit interview and a final report has been released identifying thirteen requirements for improvement. VSH submitted evidenced to contest 8 of the cited requirements for improvement. TR explained the process, that if there are more than 10 requirements of improvement, we will be eligible for partial accreditation, if there are less than 10 requirements of improvement than we are eligible for full accreditation. A formal response from the Joint Commission on the evidence we submitted is pending.

CMS (Center for Medicare & Medicaid) - VSH is awaiting a CMS Survey. We asked for an exception to their priorities for surveys this year and believe they may have granted our request.

TR gave an update on VSH Projects for the next 4 weeks which include: Initial Treatment Plan & Integrated Assessment, Pharmacy software, implementing the Levels of Observation policy, ROSIE (safety and risk management software), Staff injury prevention and improvement initiatives, SAMHSA Advisory Council work, Treatment Plan improvements, and the opening of the new Treatment Mall.

**Discussed: Medical Director's Report (Dr. Tom Simpatico)**

Dr. Simpatico indicated that Dr Black will decrease her work hours here at VSH. Dr David Mooney will be joining the VSH staff (mid Nov.). Dr Allison Richards will be at VSH in September performing her psychiatry rotation. Dr Lari Young will be working with TS through the UVM fellowship program as the Fellow in Public Psychiatry from September 2008 through June 2009. TS is doing some work w/ John Hoy regarding Substance Abuse. TS & Delores Burroughs- Biron will be meeting w/ the Emergency Romm Directors in the coming weeks to discuss the Medical Clearance Protocol Tool. Dr Steven Erickson will be speaking at the upcoming Ground Rounds on September 12<sup>th</sup>. TS is addressing the attention needed around a Medical Guardian Program.

**Presentation (brief): Dr Deborah Black**

Dr. Deborah Black, VSH's neurologist gave a brief presentation on how brain function controls behavior. She is helping her colleagues understand the functions more and what testing is provided to improve functions and behavior.

**Discussed: Quality Dept (Scott Perry)**

Scott provided patient and staff injury data, variance, and patient grievance information. SP also provided restraint and seclusion data and Emergency Involuntary Medication data. Discussion followed (copies of these handouts are available by request).

Scott, Tommie and Anne will be presenting next month. In early June there were some changes to the data and there is some information currently missing.

It was suggested that Elliot Benway and Laura Gibson attend the next meeting to talk more about restraint and seclusion.

The meeting adjourned at 3:00 pm. The next meeting will be on September 17<sup>th</sup> at 1:30 pm in the Nursing Classroom.

Respectfully submitted,

Denise McCarty/Raegan Pembroke  
Minute Taker